



## Staffing Committee

**Date:** Tuesday, 12 November 2019  
**Time:** 10.30 am  
**Venue:** Committee Room 2, County Hall, Dorchester,  
DT1 1XJ

**Membership: (Quorum 3)**

Spencer Flower (Chairman), Peter Wharf (Vice-Chairman), Jon Andrews, Janet Dover and Andrew Parry

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**Chief Executive:** Matt Prosser, South Walks House, South Walks Road,  
Dorchester, Dorset DT1 1UZ (Sat Nav DT1 1EE)

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# **A G E N D A**

**Page No.**

**1 APOLOGIES**

To receive any apologies for absence.

**2 MINUTES**

3 - 4

To confirm the minutes of the meeting held on 1 July 2019.

**3 DECLARATIONS OF INTEREST**

To receive any declarations of interest.

**4 PUBLIC PARTICIPATION**

To receive questions or statements on the business of the committee from town and parish councils and members of the public.

**5 APPOINTMENT OF CORPORATE DIRECTOR FOR CARE AND PROTECTION**

To consider a recommendation from a recent interview process to confirm the appointment of the Corporate Director for Care and Protection. **TO FOLLOW**

**6 URGENT ITEMS**

To consider any items of business which the Chairman has had prior notification and considers to be urgent pursuant to section 100B (4) b) of the Local Government Act 1972. The reason for the urgency shall be recorded in the minutes.



## **DORSET COUNCIL - STAFFING COMMITTEE**

### **MINUTES OF MEETING HELD ON MONDAY 1 JULY 2019**

**Present:** Cllrs Spencer Flower (Chairman), Peter Wharf (Vice-Chairman), Jon Andrews, Janet Dover and Jill Haynes

**Apologies:** None

**Also present:** Cllr Laura Miller

**Officers present (for all or part of the meeting):**

Matt Prosser (Chief Executive Designate), David McIntosh (Corporate Director (HR & OD)), Gemma Pegram (HR & OD Business Partner), Jennifer Lowis (Communications) and Lee Gallagher (Democratic Services Manager)

**1. Declarations of Interest**

No declarations of disclosable pecuniary interests were made at the meeting.

**2. Public Participation**

No public statements or questions were received at the meeting.

**3. Terms of Reference**

Members received the terms of reference of the Committee for information.

Noted

**4. Appointment of the Director of Public Health**

The Committee considered a report by the Cabinet Member for Adult Social Care in relation to the appointment of the Director of Public Health for Dorset Council and Bournemouth, Christchurch and Poole Council.

The appointment process was undertaken on 20 June 2019 and had resulted in Sam Crowe being recommended for appointment. The Committee was satisfied that the selection process was robustly applied, and that Sam Crowe should be appointed to the role via recommendation to Public Health England.

It was clarified that Dorset Council hosted the role, but that it was a joint appointment by both councils. It was therefore necessary to include delegated authority for the Chief Executive to consult with the Chief Executive of Bournemouth, Christchurch and Poole Council and the respective portfolio holders to agree the salary for the post within the salary range advertised. The recommendation of the Committee would then be submitted to Public

Health England who would then submit it to the Secretary of State for Health and Social Care for final approval.

### Decisions

1. That following an extensive recruitment and selection process Sam Crowe be recommended for appointment to the post of Director of Public Health for Dorset Council and Bournemouth, Christchurch and Poole Council.
2. That the Committee delegates authority to the Chief Executive, after consultation with the Chief Executive of Bournemouth, Christchurch and Poole Council and the Adult and Health portfolio holders for both councils, the ability to agree the spot salary, within scale advertised, for the appointment of the Director of Public Health.

### Reason for Decisions

The post is a statutory appointment hosted by Dorset Council and as such requires the approval of the Staffing Committee.

### 5. **Urgent items**

There were no matters of urgency considered at the meeting.

**Duration of meeting:** 10.00 - 10.10 am

**Chairman**

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